

**Procedure for Reservation of Intra-State Transmission Capacity for Short  
Term Open Access**

**In accordance with  
MERC (Transmission Open Access) Regulation, 2016  
Dated 30<sup>th</sup> March 2016**



**Prepared by  
MAHARASHTRA STATE LOAD DESPATCH CENTRE  
(MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.)**

**May, 2016**

ABT	Availability Based Tariff
DOAU	Distribution Open Access Users
DSM	Deviation and Settlement Mechanism
CE	Chief Engineer
CERC	Central Electricity Regulatory Commission
EHV	Extra High Voltage
InSABT	Intra State Availability Based Tariff
InSTS	Intra State Transmission System
LC	Letter of Credit
LOA	Letter of Acceptance
LT-TSU	Long Term Transmission System User
MERC	Maharashtra Electricity Regulatory Commission
MOD	Merit Order Despatch
MoU	Memorandum of Undertaking
MSETCL	Maharashtra State Electricity Transmission Company Ltd.
MSLDC	Maharashtra State Load Despatch Centre
MW	Mega Watt
PPA	Power Purchase Agreement
Regulation	MERC (Transmission Open Access) Regulations, 2016
Rs/MW/day	Rupees per mega watt per day
SBI PLR	State Bank of India Prime Lending Rate
SEM	Special Energy Meters
SLD	Single Line Diagram
STU	State Transmission Utility
STOA	Short Term Open Access
TOAU	Transmission Open Access User
TSU	Transmission System User
UI	Unscheduled Interchange

## CONTENTS

1. OUTLINE
2. ELIGIBILITY
3. NODAL AGENCY
4. SUBMISSION OF APPLICATION
5. PROCEDURE FOR ADVANCE RESERVATION OF CAPACITY
6. BIDDING PROCEDURE
7. PROCEDURE FOR RESERVATION OF CAPACITY FOR DAY-AHEAD
8. NON-UTILISATION OF SHORT-TERM OPEN ACCESS
9. CONSENT BY MSLDC
10. ALLOTMENT PRIORITY
11. FEES & CHARGES
12. SCHEDULING, METERING, REVISION & LOSSES
13. COMMERCIAL MATTERS

### **FORMATS FOR SHORT-TERM OPEN ACCESS:**

## **Procedure for Reservation of Intra- State Transmission Capacity for Short Term Open Access**

### **1. OUTLINE**

- 1.1 This Procedure is in accordance with the various provisions of the “Maharashtra Electricity Regulatory Commission (Transmission Open Access) Regulations, 2016”, dated 30.03.2016, hereinafter referred to as “the Regulation”.
- 1.2 The Procedures shall apply for availing of Short Term Open Access for use of the transmission lines or associated facilities with such lines on the Intra-State Transmission System.
- 1.3 This detailed procedure for access to and use of Intra- State Transmission System in the State of Maharashtra is as per criteria for open access as specified in the Regulation
- 1.4 As per the Clause 8.2.2 of the Regulation, MSLDC shall be the ‘nodal agency’ for grant of Short Term Open Access to Intra-State Transmission System.
- 1.5 No retrospective adjustments for short-term open access charges shall be made for the already approved short-term open access bilateral transactions.
- 1.6 As per the Clause 7.2 of the Regulation, the duration for grant of short term open access shall not exceed one (1) month.
- 1.7 The MSLDC may review / revise / modify / amend the provisions of these Procedure prospectively as and when considered necessary subject to prior approval of the Commission.

### **2. ELIGIBILITY**

- 2.1 The eligibility to seek open access will be governed by the Regulation 3.
- 2.2 A
  - (i) Generating Company which owns or operates or intends to own or operate a generating station in Maharashtra;
  - (ii) Distribution Licensee;
  - (iii) Trading Licensee and
  - (iv) Consumer, eligible for Open Access in accordance with the Regulations of the Commission governing Distribution Open Access;

shall be eligible to apply for Open Access to the Intra-State Transmission System.

### 3. NODAL AGENCY

The Nodal Agency for grant of Short-term Open Access to Intra-State (Drawal and injection point in Maharashtra) Transmission System shall be the MSLDC.

### 4. SUBMISSION OF APPLICATION

- 4.1 An Application for availing of Short Term Open Access in the Intra-State Transmission system shall be made to the Maharashtra State Load Despatch Centre.
- 4.2 The Application for Short Term Open Access shall contain the details, such as names and location of Supplier and Buyer, contracted power (MW) at the supplier interface, point of injection, point of drawal, starting time block and date, ending time block and date, and other information as per the enclosed format (**FORMAT- ST-1**).
- 4.3 An Application made for each Short Term Open Access shall be accompanied by a non-refundable processing fee of Rs.7,500/- by Cheque or DD in favor of “Maharashtra State Load Despatch Centre” payable at Mumbai.
- 4.4. The documents to be submitted along with the application for availing Short Term Open Access:

4.4.1. For availing Short Term Open Access for the **first instance**

Sr. No.	STOA of Generator connected to Intra-state Transmission system	STOA of Generator connected to Distribution system	STOA for an Embedded Consumer of a Distribution system	Full STOA Consumer connected to Intra-state Transmission system
1	-	-	-	Connection Agreement with concerned Transmission Licensee
2	-	-	-	Final Grid Connectivity from STU
3	-	-	Approved Single Line Diagram (SLD) of	Approved Single Line Diagram (SLD) from designated authority

Sr. No.	STOA of Generator connected to Intra-state Transmission system	STOA of Generator connected to Distribution system	STOA for an Embedded Consumer of a Distribution system	Full STOA Consumer connected to Intra-state Transmission system
			from designated authority of concerned transmission licensee showing connectivity with the grid.	of concerned Transmission Licensee showing connectivity with the grid.
4	-	-	-	Testing & Commissioning report of ABT meter installed at inter connection point & confirmation of its online communication to MSLDC, from the concerned Transmission Licensee
5	-	-	-	Providing Real Time Visibility via RTU of plant for monitoring to SLDC.
6	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with the Trader/ Seller/ Buyer as the case may be, mentioning the unit rate
7	-	Application for registration with	Application for registration with SLDC Annexure 'A'	Application for registration with SLDC Annexure 'A'

<b>Sr. No.</b>	<b>STOA of Generator connected to Intra-state Transmission system</b>	<b>STOA of Generator connected to Distribution system</b>	<b>STOA for an Embedded Consumer of a Distribution system</b>	<b>Full STOA Consumer connected to Intra-state Transmission system</b>
		SLDC Annexure 'A' along with registration fee of Rs. 20000/- by Cheque in favour of MSLDC.	along with registration fee of Rs. 20000/ by Cheque in favour of MSLDC.	along with registration fee of Rs. 20000/ by Cheque in favour of MSLDC.
8	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.
9	-	Distribution open access from concerned distribution licensee in format: <b>ST-2</b>	Distribution open access from concerned distribution licensee in format: <b>ST-2</b>	-

4.4.2. For availing Short Term Open Access for subsequent applications:

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>Sr. No.</b>	<b>STOA of Generator being connected to Intra-state Transmission system</b>	<b>STOA of Generator being connected to Distribution system</b>	<b>STOA for Embedded Consumer of a Distribution system</b>	<b>Full STOA Consumer connected to Intra-State Transmission System</b>
1	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate	Power Purchase Agreement with Trader/Seller/Buyer as the case may be, mentioning the unit rate
2	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.	Consent of Seller/Buyer as the case may be.
3	-	Distribution Open Access from	Distribution Open Access from	-

		concerned distribution licensee in Formast ST-2.	concerned distribution licensee in Formast ST-2.	
--	--	--	--	--

4.4.3. In case of a collective transaction, an application for issuance of “No Objection” or “Standing Clearance” shall be submitted to MSLDC along with Member/Member-Client Agreement. Applicant must ensure that all the requirements as per CERC’s prevalent open access regulations and its amendments from time to time if applicable have been duly complied with and submit the application along with the duly notarized affidavit as per FORMAT-II A.

The applicant must have complied with the requirements stated in Clause 4.4.1 above, for applying for collective transaction for the first instance.

If the licensee or generator or CPP is selling power out of state or on power exchange, they will have to deposit the corpus amount to MSLDC as decided by MSLDC.

4.4.4. An application for the first instance shall be submitted in hard copy along with all the documents as per Para 4.4.1 and the application shall be processed within ten (10) working days from the date of receipt of completed application.

4.4.5. An application for the first instance shall not be processed under day ahead / same day / contingency category.

4.4.6. In respect of CPP the applicant can make single application with a single injection point and multiple drawal points.

4.4.7. If any consumer seeking Short-term Open Access and sourcing power from another distribution licensee’s area, it involves transmission system as intervening system then open access applicant has to avail transmission open access from MSLDC.

4.4.8. No STOA will be granted if the source generator’s (in Maharashtra State ) real time visibility is not available with SLDC.

4.4.9. The applicant for the first instance shall provide the PAN number along with Postal Address with Pin Code.

4.4.10. The complete application shall be submitted to-  
Office of the Chief Engineer,  
Maharashtra State Load Despatch Centre,  
Thane-Belapur Road, Airoli,  
Navi Mumbai – 400 708.



Fax no: 022-27601769/27692736

**Email ids for STOA applications:**

Type Of OA Application	Email Id
STOA application for Advance Reservation	stoa@mahasldc.in
Day Ahead/Same day/Contingency and Collective transactions (PX/IEX)	scheduling@mahasldc.in
Payment Confirmation and Details Of payments	payments@mahasldc.in

**The application may also be sent by fax.**

## **5. PROCEDURE FOR ADVANCE RESERVATION OF CAPACITY**

- 5.1. An application for “Advance reservation” of capacity may be submitted to the MSLDC up to the four months considering the month in which an application is made being the first month in FORMAT ST- I

*Illustration: An Application for short term open access for the month of August shall be submitted between 1<sup>st</sup> April and 10<sup>th</sup> July.*

- 5.2. A separate Application shall be made for each month and for each transaction in a month in a suitable cover marked “Application for Short Term Open Access - Advance Reservation for - <<Month-Year’s name>>”.

All the required documents must be enclosed along with the application and any incomplete applications shall not be considered for processing and shall stand rejected.

- 5.3 All Applications received till the tenth day of the month shall be treated as having been received at the same time.

- 5.4. All the Applications, complete in all respects, received up to 17:00 Hrs on the Last day as mentioned above shall be taken up together for consideration. Applications received after the prescribed time shall not be considered.

- 5.5 After receipt of application for open access, MSLDC shall obtain all the permissions and clearances from the Distribution licensees, STU and other agencies, if required.

- 5.6 MSLDC shall communicate any deficiency in the Application within Two working days of receipt. If the Application is found to be in order but MSLDC refuses to give consent, such refusal shall be communicated, with reasons, to the Applicant within Three working days

from its receipt, including by electronic means.

- 5.6 If the Applicant is consumer of Distribution Licensee, the MSLDC shall seek consent from that Distribution Licensee within five (5) working days, from the receipt of the request of the Applicant.
- 5.7 The MSLDC shall convey grant of Open Access or otherwise in the *[FORMAT- ST-2]*, along with schedule of required payment, to the Applicant within ten (10) working days.
- 5.8 No Application shall be rejected by the MSLDC without communicating the reasons in writing, including by electronic means.
- 5.9 In case the Nodal Agency anticipates congestion, it may invite electronic bids as per the Bidding Procedure for advance scheduling after the last date for submission of Applications.
- 5.10 The Capacity reserved by a Short-term Open Access, the consumer, Generating Station or Licensee, as the case may be, shall not be entitled to any priority in its renewal.

## **6. BIDDING PROCEDURE**

- 6.1 The MSLDC shall convey to the Applicants the details regarding congestion and its decision to invites bids indicating floor price in format *[FORMAT-ST3]* to the applicants.
- 6.2 MSLDC shall also display bidding information on its website.
- 6.3 The floor price of transmission charges determined on the basis of relevant Orders of the Commission shall be indicated in Format [FORMAT – ST3]
- 6.4 The Bids shall be accepted on format *[FORMAT-ST4]* up to the “bid closing time” as indicated in bidding invitation in format *[FORMAT-ST3]*.
- 6.5 Modification/amendment to a bid, once submitted shall not be entertained.
- 6.6 The Application of an Applicant who does not participate in the bidding process shall be deemed to have been withdrawn and shall not be processed.
- 6.7 MSLDC shall not entertain any request for extension of time/date for submission of Bids.
- 6.8 The bidders shall quote their price (rounded-off to whole number) in denomination in which floor price has been determined.

- 6.9 The quoted price shall be arranged in descending order and allocation of available capacities shall be accorded in such descending order until the available capacity is exhausted.
- 6.10 In case of same price quoted by two or more Applicants, the allocation from any residual available capacity shall be made in proportion to capacity being sought by them.
- 6.11 The successful bidders, in favour of whom the full capacities have been allocated, shall pay highest price obtained in the bidding process.
- 6.12 Applicants who are allotted less capacity than that applied for shall pay the price as quoted by them in the bidding process.
- 6.13 MSLDC shall reject bids which are incomplete, vague in any manner or not found in conformity with bidding procedure.
- 6.14 The Applicant getting approval for open access equal to the request sought by him shall pay the charges quoted by the last Applicant getting approval of its full scheduling request.
- 6.15 The customers, who are allotted lesser capacity than requested, shall pay the price as quoted by them.
- 6.16 The successful bidders, in favour of whom the capacities have been allocated, shall pay Transmission Charges and/or Wheeling Charges, as determined in the bidding process.

## **7. PROCEDURE FOR RESERVATION OF CAPACITY FOR DAY-AHEAD**

- 7.1 Day-ahead Open Access shall be permitted if surplus capacity is available in the Transmission System.
- 7.2 An application complete in all respects for grant of Day Ahead Open Access shall be considered in contingency for Day ahead or same day if it is received on the day of scheduling and the application processing fees for such contingency applications shall be **five times** of applicable application processing fees for advance applications.
- 7.3 The MSLDC shall convey grant of approval or otherwise in the format *[FORMAT-ST2]* to the Applicant.
- 7.4 All other provisions regarding Applications for Short-term Open Access shall apply to Applications for Day-Ahead Open Access.

## **8. NON-UTILISATION OF SHORT-TERM OPEN ACCESS**

8.1 If the Consumer, Generating Company or Licensee, as the case may be is unable to utilize for more than four hours the full or substantial part of its allocated capacity, it shall inform MSLDC and may surrender the use of such capacity but shall pay Transmission Charges applicable to the original reserved capacity and period.

Provided that, if the MSLDC is able to reallocate this capacity, the entity who has surrendered the capacity shall be refunded the Transmission based on the amount and period of the allocated capacity by the MSLDC.

8.2 The MSLDC may cancel or reduce the capacity allocated, to the extent that it is underutilized after giving notice to the affected parties.

a) When such capacity is underutilized for more than three days; or

b) The Consumer, Generating Company or Licensee, as the case may be, fails to inform the STU or MSLDC of its inability to utilize the allocated capacity.

8.3 The surplus capacity become available as result of such surrender or cancellation of capacity may be allocated to any other Short-term Open Access applicant in the serial order of pending Applications.

## **9. CONSENT BY MSLDC**

### **9.1 Inter-State Open Access**

In case of Short-term Open Access the MSLDC shall convey its consent or otherwise in accordance with the provisions of Central Commission governing the grant of connectivity and Open Access in Inter-State Transmission.

In case the Applicant is consumer of Distribution Licensee, the Distribution Licensee shall convey its consent or rejection considering the factors set out in Regulation 12.2 within seven working days of receipt of request of Applicant in case of Short-term Open Access.

### **9.2 Intra-State Open Access**

MSLDC shall verify the availability of

1. Infrastructure necessary for time-block wise energy metering and accounting in accordance with the provision of state grid code and
2. Capacity in the Intrastate Transmission System.

## 10. ALLOTMENT PRIORITY

Priority for Grant Of Open Access	Allotment
Priority1- Highest Priority	Distribution Licensee (irrespective of whether Open Access sought is for Long-term, Medium-term or Short-term)
Priority 2	Other Long Term Open Access Applicants
Priority 3	Other Medium Term Open Access Applicants
Priority 4-Lowest Priority	Other Short Term Open Access Applicants

## 11. FEES AND CHARGES

### 11.1 Application Processing Fee

An Application made for each application shall be accompanied by a non-refundable fee of Rs. 7,500/- only.

### 11.2 Transmission Charges

- i) A Transmission System User shall pay the following charges to the MSLDC
  - a) For use of the Inter-State Transmission System- As stipulated by the Central Commission from time to time;
  - b) For use of the Intra-State Transmission System- As stipulated by the Commission from time to time:
- ii) A Transmission System User shall not be entitled to refund of the Transmission Charges paid for capacity rights not utilised by it.
- iii) A Transmission System User availing Open Access shall also be liable to pay an additional Regulatory Charges at the rate of twenty-five percent of the Transmission Charges for the use of an Intra-State Transmission System in excess of its Transmission Capacity Rights.
- iv) A consumer who has a supply contract with a Distribution Licensee but is connected to the Intra-State Transmission System shall also be liable to pay Cross Subsidy Surcharge and Additional Surcharge, as may be applicable.

### 11.3 Scheduling and system operation charges

#### a) Scheduling Charges

Scheduling Charges at the rate of Rs.3000/- per day or part of the day of each for the entire period of STOA Transaction.

Scheduling charges will not be applicable to RE generating Plant identified as “Non-firm Power”

as per MERC (Term and Conditions for Determination of RE Tariff) Regulation, 2010.

**b) Re-scheduling Charges**

Re-scheduling charges of Rs. 3000/- will be levied on each revision made by the applicant.

All the charges towards open access transaction stated above shall be deposited within seven (7) working days from the date of issuance of Schedule of Payment.

All payments mentioned in clause 11.1 and 11.3 a) & b) above shall be remitted by Bank draft/cheque drawn in favour of "MSLDC" payable at Mumbai. Applicant can also make the payments to the MSLDC's below mentioned account by NEFT/RTGS:

**Name of Beneficiary: Maharashtra State Load Despatch Centre**  
**Bank & Branch: Bank of Maharashtra, Airoli, Navi Mumbai,**  
**Current A/c No: 60210251925**  
**IFSC Code: MAHB0001283**

For payments mentioned in clause 11.2 above shall be in favour of "MSETCL" payable at Mumbai mentioned account by NEFT/RTGS:

**Name of Beneficiary: Maharashtra State Electricity Transmission Co. Ltd.**  
**Bank & Branch: Bank of Maharashtra, Airoli, Navi Mumbai,**  
**Current A/c No: 20130401710**  
**IFSC Code: MAHB0001283**

## **12. SCHEDULING, METERING, REVISION AND LOSSES**

### **12.1 Scheduling**

- a) The scheduling of Inter-State Open Access transactions shall be in accordance with the provisions of the Indian Electricity Grid Code.
- b) Intra-State Open Access transactions in respect of Consumers with load of 1 MW or more and all Generating Stations irrespective of their capacity shall be scheduled by MSLDC in accordance with the State Grid Code:

Provided that a Partial Open Access Consumer of a Distribution Licensee shall submit its schedule to the Distribution Licensee instead of the MSLDC.

- c) A Renewable Energy Generating Plant identified as 'non-firm power' under the Commission's Regulations governing Renewable Energy Tariff shall be exempted from scheduling till such time as the Commission stipulates or specifies otherwise.

### **12.2 Metering and Communication**

- a) All Open Access Consumers and Generating Stations irrespective of their capacity shall install Special Energy Meters ('SEM's):  
Provided that the Open Access Consumers or Generating Stations may request the STU to install such SEMs all the cost of such Consumer or Generating Station.
- b) The Transmission System Users, STU and MSLDC shall abide by the metering standards set by the Central Electricity Authority
- c) Users availing full Transmission Open Access shall provide all metering data required by MSLDC.
- d) All Users availing full Transmission Open Access and Generating Stations Connected to the Transmission System shall install at their cost Remote Terminal Units ('RTU')-DC within six months from the notification of these Regulations, in accordance with specifications provided by the STU; and MSLDC shall verify their installation for real time monitoring

### **12.3 Energy Losses**

- a) Inter-State Transmission  
The Short-term Open Access buyer and seller of electricity shall bear the apportioned energy losses in the Transmission System estimated by the RLDC and SLDC concerned in accordance with the provisions made by the Central Commission.
- b) Intra-State Transmission  
The buyer of electricity shall bear the approved Intra-State Transmission losses determined by the Commission from time to time.
- c) Provided that the energy settlement shall be based on the normative loss in the Intra-State Transmission System.

## **13. COMMERCIAL MATTERS**

### **13.1 Billing, Collection and Disbursement**

- a) Inter-State Transactions  
Short-Term Open Access- Collection and disbursement of Transmission Charges for use of Central Transmission Utility ('CTU') and STU Systems and Operating Charges payable to RLDCs and SLDCs for Short-term Open Access shall be made by the nodal RLDC in accordance with the procedure specified by the Central Commission.
- b) Intra-State Transactions  
Short-Term Open Access- Short-Term Open Access Applicant shall deposit the charges, specified in Section 11 above and payable to MSLDC, in advance, within three days from the date of approval of Open Access or before the commencement of the transaction, whichever is earlier.

### **13.2 Late Payment Surcharge**

In case the payment of any bill for charges payable under these procedure is delayed by an Open Access Consumer, Generating Station or Licensee beyond the due date, and without prejudice to any other liability under the Act or other Regulations, it shall be liable to alate payment surcharge as specified in the Regulations of the Commission governing Multi-Year Tariff.

### 13.3 Default in Payment

In the event in the default in payment of charges due to it, the MSLDC may refuse to shedule power to the defaulting entity, and direct the Distribution Licensee to disconnect such entity from the grid.

### 13.4 Change in points of Injection and Drawal

The MSLDC may allow a short-term Open Access Consumer to chane the point of injection in the event of any contingency arising from outage of generator or its associated network, provided it is technically feasible.



**ANNEXURE-II: FORMAT FOR STOA APPLICATION**

Format for Short –term

Format -STI

<b>Application for Grant of Short-term Open Access (To be submitted by Short-term Open Access Applicant to MSLDC)</b>						
1	Applicant Application No.:		Date:			
2	Name of the Applicant:		Type: New/ Renewal			
3	Consumer No.:		Existing supplier (if any):			
4	Meter No.:					
5	Address for Correspondence:					
	Contact no:		(Fax):			
	E-mail id:		Mobile no.			
6	Applicant type: < Buyer / Seller / Trader / Captive Generation Station / Renewable Energy Generation Station>					
7	Coordinator details					
	Name and Designation:					
	Contact no:		(Fax):			
	Email id:		Mobile:			
8	Open Access Quantum details					
	Period		Time period		Capacity (MW)	
	From (Date)	To (date)	From (hrs.)	To (hrs.)		
<Add rows, as required>						
9	Details of PPA / MoU		Date of PPA / MoU	Validity period		Capacity (MW)
	Name & Address of Parties			Commencement	Expiry	
	Seller	Buyer				
<Add rows, as required>						
10	Injecting utility details <Repeat for every injection point>					
	Name :					
	Point of Injection :					
	Voltage Level:					
	Name of the concerned Distribution Licensee :					
	Details (path to the nearest sub-station) :					
	Meter No.:					
11	Drawing utility details					
	Name:					
	Point of Drawal:					

	Voltage Level:	
	Name of the concerned Distribution Licensee:	
	Details (path to the nearest sub-station):	
	Meter No.:	
12	Name of the trading licensee, if any:	
13	Trading license number, if applicable:	
14	Details of application fee payment:	

(Note: If Captive usage, provide Chartered Accountant Certificate, exhibiting capital structure and compliance with regard to requirements under the Electricity Act, 2003 read with the Electricity Rules, 2005)

Place:

Signature:

Date:

Name and Designation:

**Enclosure:**

- (i) Nonrefundable application fee in the form of \_\_\_\_\_
- (ii) Self-certified copy of PPA / MoU entered between parties (buyer and seller) of transaction stating contracted power, period of transaction, drawal patter, point (s) of injection and drawal etc.

<b>For use of MSLDC (with Reference to Enrolment of application)</b>	
MSLDC Reference ID No.:	Date:
MSLDC Approval / Refusal no.	
Remarks (Reasons for Refusal to be provided)	

(MSLDC may also enclose supporting documents for the reasons of refusal duly signed on each page)

**ACKNOWLEDGEMENT**

*(for office use only)*

**APPLICATION FOR GRANT OF SHORT-TERM OPEN ACCESS**

**(A) < to be filled by the Applicant >**

<b>1</b>	<b>Applicant Application No.</b>		<b>Date</b>	
<b>2</b>	<b>Date of Open Access Transaction</b>	<i>From</i>	<i>(dd/mm/yyyy)</i>	<i>To</i> <i>(dd/mm/yyyy)</i>
<b>3</b>	<b>Nature of Applicant</b> < seller /buyer /captive user /trading licensee >			

<b>4</b>	<b>Applicant Name</b>			
<b>5</b>	<b>Registration Code*</b>		<b>Valid up to</b>	

< \*Registration code shall be as provided by MSLDC >

**(B) < to be filled by MSLDC >**

<b>Date and Time of Receipt of Application</b>	
--	--

**Place**

**Signature (with stamp)**

**Date**

**Name & Designation**

**N.B.: A counterfoil of this shall be issued to the Applicant.**

**ANNEXURE-II FORMAT - ST2 APPROVAL FOR SHORT-TERM OPEN ACCESS**

*(to be issued by MSLDC)*

<b>MSLDC Approval No.</b>		<b>Date</b>	
<b>Approval version</b>	<b>Original/ Revision-1/Revision-2/...</b>		

<b>1</b>	<b>Applicant Application No.</b>		<b>Date of Application</b>	
<b>2</b>	<b>Application No.</b> <i>&lt;inward number accorded by Nodal Agency&gt;</i>			
<b>3</b>	<b>Nature of Applicant*</b>			

*<\*seller/buyer/captive user/trading licensee (on behalf of seller/buyer/captive user) >*

<b>4</b>	<b>Applicant Name</b>		
<b>5</b>	<b>Registration Code**</b>	<b>Valid up to</b>	

*<\* \*\*Registration code as provided by MSLDC >*

<b>6</b>	<b>Details of Transaction Party's to Grid</b>		
		<b>Injecting Entity</b>	<b>Drawee Entity</b>
	<b>Name of Entity</b>		
	<b>Status of Entity*</b>		
	<b>Utility in which it is embedded</b>		

*< \* In terms of ownership- State Utility/CPP/IPP/ ISGS/ Distribution Licensee /Consumer/specify, if any other >*

<b>7</b>	<b>Additional details of Injecting / Drawee Connectivity with Intra-State Transmission System / Distribution system (as applicable)</b>		
		<b>Injecting Entity</b>	<b>Drawee Entity</b>
	<b>Name of Sub-station</b>	<b>Transmission</b>	
		<b>Distribution</b>	
	<b>Voltage level</b>	<b>Transmission</b>	

	<b>Distribution</b>		
<b>Name of Licensee (Owner of S/S)</b>			
<b>Intervening Intra-State Licensee</b>			
<b>Intervening Inter-State Licensee</b>			

< *Distribution license, if required, may treat interface periphery as its connectivity points* >

<b>8</b>	<b>Open Access Approved for ( Period from date _____ to date _____ )</b>							
	<b>Month</b>	<b>Date</b>		<b>Hours</b>		<b>Capacity (MW)</b>		<b>Estimated MWh</b>
		<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	<b>Applied</b>	<b>Allotted</b>	
						<b>Total Estimated MWh</b>		

<b>9</b>	<b>Details of Bidding &lt; only in case of Bidding &gt;</b>					
	<b>Details of Intra-State System</b>	<b>Date</b>		<b>Hours</b>		<b>Applicable Rate (Rs./kWh)</b>
		<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	
	<b>Transmission System</b>					
	<b>Distribution System</b>					

10. The approval is subject to provisions of MERC (Transmission Open Access) Regulations, 2016 and any other relevant regulation/order/code as amended and applicable from time to time. < only in case of approval >

11. No approval is being granted on account of <only in case of rejection>

< MSLDC shall convey specific reasons if open access is denied and may also enclose supporting documents to support the same duly signed on each page >

\_\_\_\_\_  
Place  
Date

\_\_\_\_\_  
Signature (with stamp)  
Name & Designation

**Enclosures**

- (1) Schedule of payments                      *< only in case of approval >*
- (2) If any other

**Copy to along with enclosures**

- (1) Applicant
- (2) Officer in charge of transmission sub-station involved in transaction.
- (3) Officer in charge of distribution sub-station involved in transaction.
- (4) Any other concerned.

**ENCLOSURE to FORMAT- ST2**

**SCHEDULE OF PAYMENTS**

*(to be enclosed for each month by MSLDC along with FOMAT-ST2)*

<b>MSLDC Approval No.</b>		<b>Date</b>	
<b>Approval version</b>	<b>Original/ Revision-1/Revision-2/...</b>		

<b>1</b>	<b>Applicant Application No.</b>		<b>Date of Application</b>	
<b>2</b>	<b>Application No. &lt;inward number accorded by Nodal Agency&gt;</b>		<b>Date</b>	
<b>3</b>	<b>Nature of Applicant*</b>			

*\* < seller/buyer/captive user/trading licensee (on behalf of seller/buyer/captive user) >*

<b>4</b>	<b>Applicant Name</b>			
<b>5</b>	<b>Registration Code**</b>		<b>Valid up to</b>	

*<\* \*\*Registration code as provided by MSLDC >*

<b>6</b>	<b>Tentative* Monthly Payment Schedule for Short-Term Open Access Charges</b> ( Open Access Period: date _____ to date _____ )			<b>Month</b>	
	<b>Payment Chargeable for</b>	<b>Rate (Rs./kWh)</b>	<b>kWh</b>	<b>Total (Rs.)</b>	
	<b>(1) Intra-State Network</b>				
	<b>(a) Transmission Charges</b>				
	<b>concerned Transmission Licensee</b>				
	<b>Intervening intra-State Licensee(if any)</b>				
	<b>(b) Wheeling Charges</b>				
	<b>concerned Distribution Licensee</b>				
	<b>Intervening intra-State Licensee(if any)</b>				

<b>(c) Surcharge</b>			
<b>concerned Distribution Licensee</b>			
<b>(d) Additional Surcharge</b>			
<b>concerned Distribution Licensee</b>			
<b>(e) MSLDC Charges</b>			
<b>MSLDC</b>			
<b>(2) Inter-State Network</b>			
<b>Transmission Charges</b>			
<b>Intervening inter-State Licensee(if any)</b>			
<b>Total Monthly Payment Amount (Rs.)</b>			

**Place**

**Signature (with stamp)**

**Date**

**Name & Designation**

**\* Tentative on the basis of kWh mentioned in application which may vary on actual operation.**





<b>Inter-State Transmission System</b>							

**8. In view of above please submit bid on format [FORMAT-ST4]. The details for bidding are hereunder:**

<b>(a) Bid Invitation Date</b>						<b>Time</b>	
<b>(b) Last Date for Bid Submission</b>						<b>Time</b>	
<b>(c) Bid Opening Date</b>						<b>Time</b>	
<b>(d) Bids Invited for</b>							
<b>Intra-State Network Corridor</b>		<b>Congestion Period</b>				<b>Margin/Capacity Available for Bidding</b>	<b>Floor Price</b>
<b>Sub-station</b>	<b>Electric Line/Link</b>	<b>Date</b>		<b>Hours</b>			
		<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>		
						<b>MW</b>	<b>Rs./kWh</b>
<b>Name of Transmission System</b>							
<b>Name of Distribution System</b>							

**9. In case of non-submission of bid, application shall be deemed to have been withdrawn and shall not be processed.**

**Place**

**Signature (with stamp)**

**Date**

**Name & Designation**



<b>Name of Distribution System</b>								

< \* Bidder shall quote price (rounded-off to whole number) in denotation of floor price >

8. I do hereby agree that determined bid price(s) shall be Transmission Charges.

**Place**

**Date**

**Signature (with stamp)**

**Name & Designation**