

MAHAtransco
E-enquiry Notice

MSETCL invites bids for following E-enquiry through inviting sealed quotation process of MSETCL in single bid system from registered contractors, agencies on Mahatransco website <http://mahatransco.in> for following works.

Sr. No.	E-enquiry No & Description of Work		Due date & Time (Hrs.) for submission & opening of E-Enquiry	
1.	Enquiry No. CELDK/ Maint/FM-16/2026-27/2399 Dt.22.10.2026			
	Scope of Work: Annual Maintenance Contract (AMC) for Gardening Maintenance Work at MSLDC Office Premises, Airoli for the period of One year.		Download/Purchase of Enquiry Documents Date: From 23.10.2026 to 29.10.2026	
	Estimated Cost (Rs)	Enquiry Fee	Closing Date (Submission)	Opening Date
	Rs.8,28,120/-	NIL	29.10.2026 15.00 Hrs.	30.10.2026 (If possible)

Contact Person: Additional Executive Engineer (Maint)/Assistant Engineer (Maint) State Load Dispatch Centre, Thane-Belapur Road. At & Post Airoli Navi Mumbai - 400708.
Tel. no. 9320844448/8879963312

For further details visit our website <http://www.mahatransco.in>

Sd/-
(Milind R. Deole)
Chief Engineer (MSLDC) I/C
MSETCL, Airoli.

Office of The Chief Engineer

**Maharashtra State Load Despatch Centre, Opp- Thane-Belapur Road, P.O. Airoli,
Navi Mumbai Pin – 400 708.**

Tele :+91-22-27601931 / 2937; Fax :+91-22-27601769

Email : cesldc@mahasldc.in

website : <http://www.mahasldc.in>

Ref: CELDK/Maint/FM-36/2026-27/2399

Date: - 22.10.2026

E-Enquiry

To,

All Vendors

Sub: Invitation of Quotations in sealed envelope for Annual Maintenance Contract (AMC) for Gardening Maintenance Work at MSLDC Office Premises, Airoli for the period of One year.

Dear Sir,

Quotations are invited in sealed envelope from experienced parties/contractors for following work at MSLDC, Airoli on or before 29.10.2026 up to 15:00 Hrs. with following terms and conditions.

Work: Annual Maintenance Contract (AMC) for Gardening Maintenance Work at MSLDC Office Premises, Airoli for the period of One year.

Terms & Conditions:

1) Scope of Work:

Rates shall be quoted for the work of **Annual Maintenance Contract (AMC) for Gardening Maintenance Work at MSLDC Office Premises, Airoli**, for a period of **One Year**, as per the detailed scope of work and quantities specified in **Annexure-A**.

2) Quoted Rates:

The quoted rates shall be **firm and inclusive of all charges** such as labour, tools & plants, equipment, transportation, loading/unloading, consumables, duties, taxes, cess, tolls and all other incidental expenses required for satisfactory completion of the work. Nothing extra shall be payable over and above the quoted rates, except statutory variation in taxes and duties, if specifically admissible, on submission of documentary evidence.

3) Contract Period:

The AMC shall be valid for a period of **One Year from the date of commencement of the work/order**. The contractor shall carry out the gardening maintenance work regularly throughout the contract period as per the instructions of MSLDC/MSETCL representatives.

4) Nature of Gardening Maintenance Work:

The contractor shall carry out all gardening maintenance activities as specified in Annexure-A, including but not limited to:

- Regular watering of plants, lawns and garden areas.
- Grass cutting and lawn maintenance.
- Pruning and trimming of trees, shrubs and hedges.
- Removal of unwanted weeds and vegetation.
- Removal of dry leaves, branches and garden waste.
- Manuring/fertilizing and application of pesticides/insecticides, wherever required.

- Maintenance and upkeep of existing plants, flower beds, hedges and lawns.
- Replacement/maintenance of plants, wherever specifically included in Annexure-A.
- Cleaning and maintaining the garden area in neat and hygienic condition.
- Any other gardening-related work required for proper maintenance of the MSLDC Office Premises, Airoli, as directed by the Engineer-in-Charge.

5) Manpower:

The contractor shall deploy adequate and suitable skilled/semi-skilled/unskilled manpower as required for proper execution of the gardening maintenance work. The contractor shall ensure that sufficient manpower is available throughout the contract period for satisfactory maintenance of the garden areas. All personnel deployed by the contractor shall be provided with **proper, clean and identifiable uniforms and shall wear the prescribed uniform during working hours within the MSLDC premises**. The cost of providing, maintaining and replacing the uniforms, as and when required, shall be borne entirely by the contractor and no additional payment shall be made by MSLDC/MSETCL on this account.

6) Tools, Equipment and Consumables:

All required tools, equipment, machinery and consumables such as grass cutters, pruning tools, spades, cutters, watering equipment, safety equipment, etc., required for execution of the work shall be arranged by the contractor at his own cost, unless specifically mentioned otherwise in Annexure-A.

7) Quality of Work:

The gardening work shall be carried out in a proper and professional manner. The contractor shall ensure healthy growth and proper maintenance of lawns, plants, shrubs, hedges and other garden areas. The work shall be carried out strictly as per the instructions of the Engineer-in-Charge.

8) Water and Electricity:

Water/electricity facilities, if available at the MSLDC premises, may be provided by MSLDC for gardening purposes. The contractor shall use such facilities judiciously and shall not misuse or waste water/electricity.

9) Transportation and Labour:

No extra payment shall be made towards transportation, labour, loading/unloading, tools & plants, equipment, disposal of garden waste or any other incidental expenditure. All such arrangements shall be made by the contractor at his own cost.

10) Statutory Compliance:

The contractor shall comply with all applicable statutory provisions, labour laws, safety regulations and other rules applicable to the execution of the contract. The contractor shall be solely responsible for payment of wages, statutory contributions and other dues of his deployed personnel.

11) Documents to be Submitted:

The following documents shall be submitted along with the quotation:

- Copy of PAN Card.
- GST Registration Certificate, if applicable.
- Certificate of Registration/MSME Certificate/Intimation under Maharashtra Shops & Establishment Act, 2018, as applicable.
- Similar work experience certificate/work order/completion certificate for gardening maintenance work of a value not less than **40% of the estimated cost, i.e. Rs. 3,31,248/-**, executed during any one of the previous five financial years.

- Site Visit Report duly signed by the **Addl. Executive Engineer/Superintending Engineer or authorized representative** of MSLDC/MSETCL.

The bidder shall visit the site and understand the existing garden area, working conditions and detailed requirements before quoting. **Submission of the duly signed Site Visit Report shall be mandatory.** Bids submitted without the Site Visit Report shall be liable for rejection.

If any of the above documents is not applicable, an appropriate undertaking shall be submitted by the bidder.

12) Validity of Quotation:

The validity of the quotation shall be **at least 60 days** from the last date of submission of the quotation.

13) Payment:

Payment shall be made **monthly**, after satisfactory execution of the gardening maintenance work during the respective month and submission of the bill, duly certified by the Engineer-in-Charge/authorized representative. No advance payment shall be made.

14) Security Deposit:

Before commencement of the work, the successful contractor shall deposit **Security Deposit equivalent to 5% of the order value** in the form of BG/FDR, as applicable. The Security Deposit shall be refunded after satisfactory completion of the contract period and fulfilment of all contractual obligations, subject to applicable MSETCL rules.

In case of unsatisfactory performance, breach of contract or non-compliance with the terms and conditions, the Security Deposit shall be liable for forfeiture, either wholly or partly, as decided by the Competent Authority.

15) Damage to MSETCL Property:

Any damage caused to MSETCL/MSLDC property, buildings, equipment, pipelines, electrical installations, garden infrastructure or any other property during execution of the work shall be made good by the contractor at his own cost.

16) Safety:

The contractor shall be responsible for maintaining proper safety precautions during execution of the work. Personnel engaged for the work shall use appropriate safety equipment wherever required. Any accident, injury or loss arising due to negligence of the contractor or his personnel shall be the responsibility of the contractor.

17) Garden Waste:

The contractor shall regularly collect and remove dry leaves, grass, branches, weeds and other garden waste generated during maintenance work and dispose of the same at the location specified by MSLDC/MSETCL.

18) Taxes and Deductions:

Income Tax, GST TDS and any other statutory deductions, wherever applicable, shall be deducted from the contractor's bills as per prevailing rules.

19) Penalty for Unsatisfactory/Non-Performance:

In case the contractor fails to carry out the scheduled gardening maintenance work or fails to maintain the garden areas satisfactorily, a penalty of **½% of the monthly bill value per week**, subject to a maximum of **10% of the total order value**, may be levied at the discretion of the Competent Authority.

The penalty shall not restrict the right of MSLDC/MSETCL to take further action for continued non-performance as per the terms and conditions of the contract.

20) Inspection and Supervision:

The work shall be subject to regular inspection by the Engineer-in-Charge/authorized representative of MSLDC/MSETCL. Any deficiency noticed during inspection shall be rectified by the contractor immediately and without any additional cost.

21) Subletting of Work:

The contractor shall not sublet or transfer the whole or any part of the contract work to any other agency without prior written permission of the Competent Authority.

22) Attendance and Record:

The contractor shall maintain proper attendance/record of the manpower deployed for gardening maintenance work and shall produce the same whenever required by the Engineer-in-Charge.

23) Termination of Contract:

In case of persistent unsatisfactory performance, breach of contractual conditions, negligence, abandonment of work or failure to comply with instructions, MSLDC/MSETCL shall have the right to terminate the contract as per applicable rules and conditions.

24) Dispute:

In case of any dispute arising out of or in connection with the contract, the decision of the Competent Authority/undersigned shall be final and binding, subject to the applicable rules of MSETCL.

25) Right to Accept/Reject:

The undersigned/Competent Authority reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason thereof.

26) Late Quotations:

Quotations received after the stipulated due date and time shall not be accepted.

27) MSETCL Standard Terms & Conditions:

The contractor shall abide by all applicable **M.S.E.T.C.L. standard terms and conditions for work contracts**, in addition to the terms and conditions specified herein.

28) Instructions of Engineer-in-Charge:

The contractor shall comply with all reasonable instructions issued by the Engineer-in-Charge/authorized representative of MSLDC/MSETCL regarding the maintenance and upkeep of the garden premises.

29) Overall Responsibility:

The contractor shall be fully responsible for satisfactory maintenance and upkeep of the garden areas at MSLDC Office Premises, Airoli throughout the contract period. The work shall be carried out regularly without affecting the normal functioning of the MSLDC office.

Sd/-
(Milind R. Deole)
Chief Engineer (MSLDC) I/C
MSETCL, Airoli.

Annexure-A

Annual Maintenance Contract (AMC) for Gardening Maintenance Work at MSLDC Office Premises, Airoli for the period of One year.

Sr No	Description	Qty	Rate in Rs. per month	Amount in Rs.
1	Maintenance of garden includes, cleaning of entire area and provide daily watering to the lawn, plants and all gardens, grubbing and regular uprooting unwanted grass and shrubs, by providing sufficient labours with tools and equipment's, trimming the plants and cutting the lawns as and when required to keep the plants in shape and size, providing and feeding organic/inorganic fertilizers twice in a year period or as and when required to maintain the proper and constant growth of plants and lawn, providing and spraying proper insecticides as and when required in consultation with horticultural expert, including replacing the dead plants with proper quality and age plants at agency's risk and cost, time to time etc. complete, by engaging minimum 2 gardeners per day with minimum 2 visits of horticultural expert, all as direct.			
2	Sub-Total			
3	18% GST			
4	Total			

**Sd/-
(Milind R. Deole)
Chief Engineer (MSLDC) I/C
MSETCL, Airoli.**